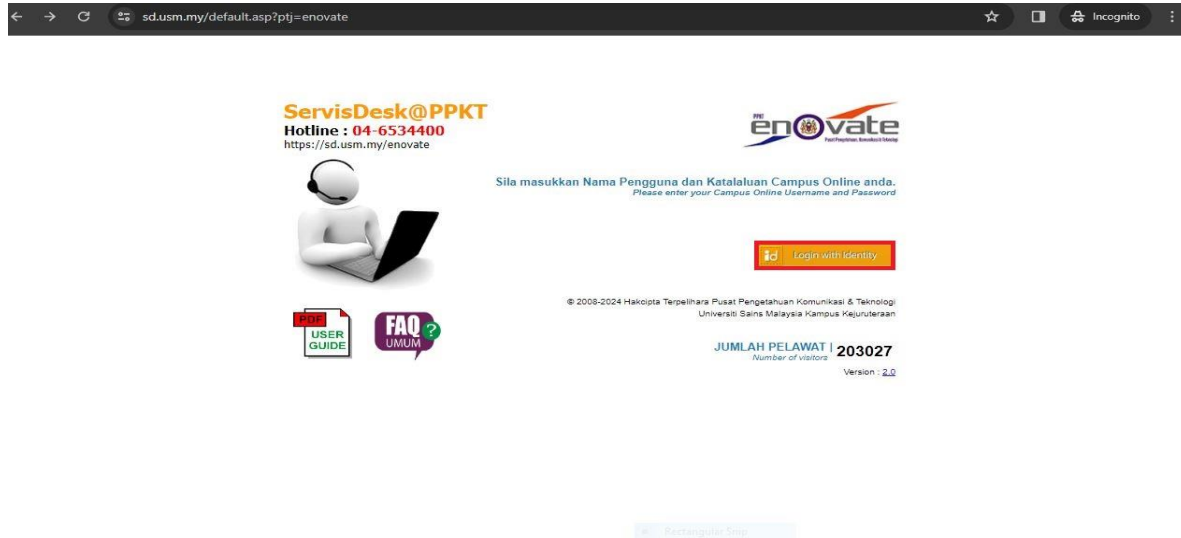
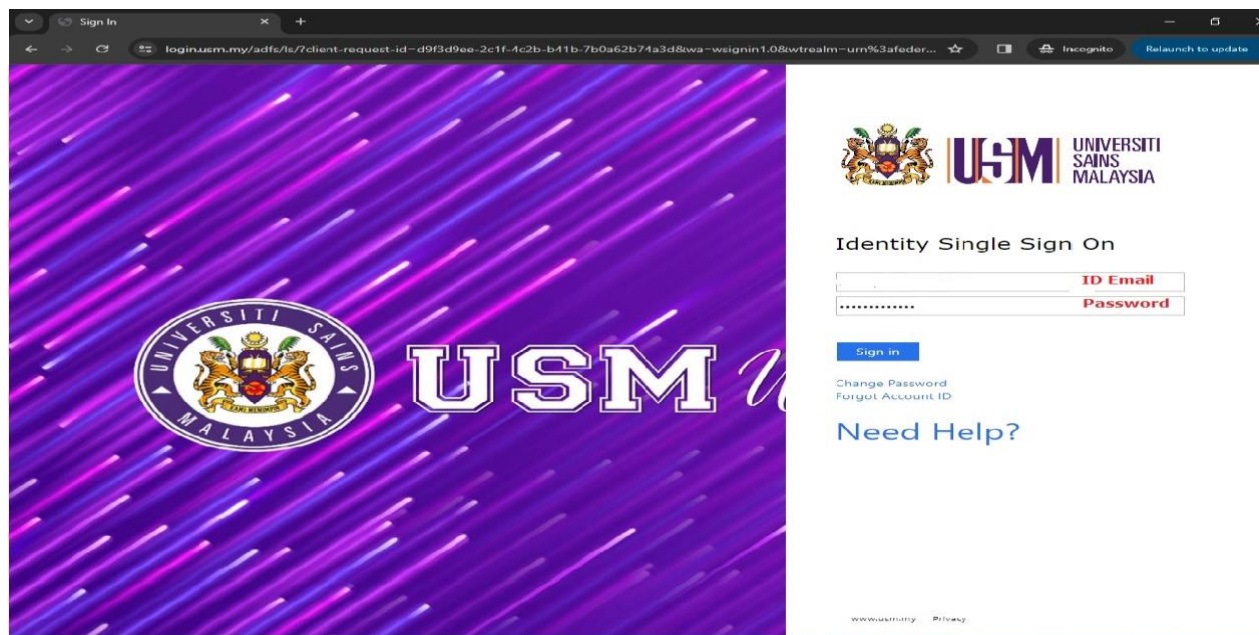




1. Masuk ke <https://sd.usm.my>
(Login to <https://sd.usm.my>)



- i) Masukkan ID Emel
(Enter Id Email)
- ii) Masukkan Kata Laluan
(Enter Password)
- iii) Klik Sign In
(Click Sign in)





2. Klik Kampus Induk
(Click Main Campus)

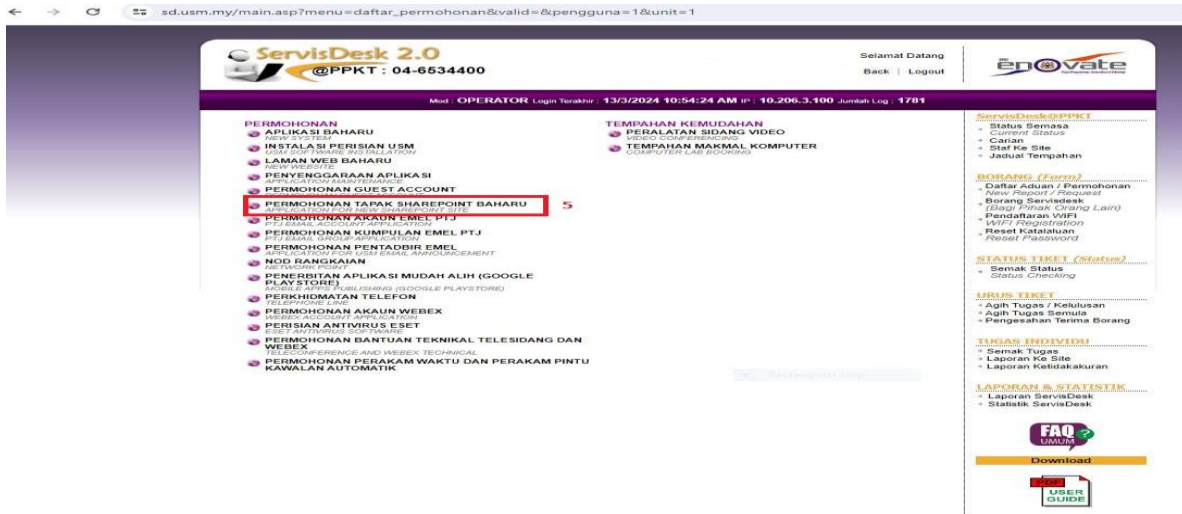


3. Klik Daftar Aduan/Permohonan
(Click Register of Complaints/Requests)
4. Klik Permohonan Perkhidmatan ICT
(Click ICT Service Application)





5. Klik Permohonan Sharepoint Baru (Click New Sharepoint Application)



6. Isi maklumat didalam borang > Klik Submit (Fill in the information in the form > Click Submit)

